



Govt. of India Approved

# SINGUR GLOBAL ICONS COMPUTER CENTRE

An ISO 9001:2015 Organization

## PROSPECTUS



Website: [www.globalicons.in](http://www.globalicons.in)

Email: [singurglobalicons@gmail.com](mailto:singurglobalicons@gmail.com)

# COURSE

## CCA

CERTIFICATE IN COMPUTER APPLICATION  
DURATION – 3 MONTHS

**Eligibility: 10TH**

Computer Fundamental  
O/S – WINDOWS – DOS, WORD PAD, PAINT  
MS OFFICE – MS WORD, MS EXCEL, MS POWER POINT (OVER VIEW)  
INTERNET

**CODE NO: SGI010**

Course Fees: 1500/-  
REGISTRATION: 600/-  
Tuition Fees: 300 X 3 (Per Months)  
Note: - Registration & Exam. Fees Will Be Charged Extra- 150/-

## CIT

CERTIFICATE IN INFORMATION TECHNOLOGY  
DURATION – 6 MONTHS

**Eligibility: 10TH**

Computer Fundamental  
O/S – WINDOWS – DOS, WORD PAD, PAINT  
MS OFFICE – MS WORD, MS EXCEL, MS POWER POINT  
INTERNET

**CODE NO: SGI011**

Course Fees: 3000/-  
REGISTRATION: 1200/-  
Tuition Fees: 300 X 6 (Per Months)  
Note: - Registration & Exam. Fees Will Be Charged Extra- 150/-

## CCAD

CERTIFICATE IN AUTOCAD  
DURATION – 3 MONTHS

**Eligibility: 10TH**

Getting to AutoCAD  
Setting up a drawing  
Attributes  
Dimensioning drawing.  
2D & 3D- shaping, etc...  
Intro to internet

**CODE NO: SGI012**

Course Fees: 3500/-  
REGISTRATION: 2000/-  
Tuition Fees: 500 X 3 (Per Months)  
Note: - Registration & Exam. Fees Will Be Charged Extra- 150/-

## CSC

CERTIFICATE IN SCHOOL COURSE  
DURATION – 24 MONTHS

**Eligibility: v to viii**

**SEMISTER 1 :-**

Computer Fundamental  
O/S – WINDOWS – DOS, WORD PAD, PAINT  
MS Office – MS WORD, MS EXCEL, MS POWER POINT

**SEMISTER 2 :-**

Bengali Word, Typing Speed  
School LOGO, WEB DESIGN  
ACCESS, Intro To Photoshop (Overview)  
Photo Mix , Intro To Internet

**CODE NO: SGI013**

Course Fees: 3500/-  
REGISTRATION: 2000/-  
Tuition Fees: 500 X 3 (Per Months)  
Note: - Registration & Exam. Fees Will Be Charged Extra- 150/-

# COURSE

## CIA

CERTIFICATE IN ACCOUNTING  
DURATION – 3 MONTHS

**Eligibility: 10TH**

Computer Fundamental  
EXCEL- project  
Tally ERP- 9  
Internet

**CODE NO: SGI014**

Course Fees: 2500/-  
REGISTRATION: 1000/-  
Tuition Fees: 500 X 3 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 150/-

## DDEO

DIPLOMA IN DATA ENTRY OPERATOR  
DURATION – 6 MONTHS

**Eligibility: 10TH**

Computer Fundamental  
MS – office (word, Excel)  
Word processing & Introduction to Spread Sheet  
Typing, OCR  
Internet

**CODE NO: SGI015**

Course Fees: 4000/-  
REGISTRATION: 2000/-  
Tuition Fees: 400 X 5 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 150/-

## DITSA

DIPLOMA IN INFORMATION TECHNOLOGY & SOFTWARE APPLICATION  
DURATION – 9 MONTHS

**Eligibility: 10TH**

Computer Fundamentals  
O/S – Windows – DOS, WordPad, Paint  
MS – Office- (Word, Excel, Power Point, Access)  
Project  
HTML  
Typing  
Bengali Font  
Internet

**CODE NO: SGI016**

Course Fees: 5500/-  
REGISTRATION: 2300/-  
Tuition Fees: 400 X 8 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 150/-

## DCA

DIPLOMA IN COMPUTER APPLICATION  
DURATION – 6 MONTHS

**Eligibility: 10TH**

Computer Fundamentals  
O/S – Windows – DOS, WordPad, Paint  
MS – Office (Word, Excel, Power Point, Access)  
Project  
Typing  
Bengali Font  
Internet

**CODE NO: SGI017**

Course Fees: 5000/-  
REGISTRATION: 2200/-  
Tuition Fees: 300 X 6 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 200/-

# COURSE

## DOAM

DIPLOMA IN OFFICE AUTOMATION & MANAGEMENT  
DURATION – 12 MONTHS

Eligibility: 10TH

CODE NO: SGI018

### SEMISTER 1 :-

Computer Fundamentals  
O/S – Windows – DOS, WordPad, Paint  
MS – Office-(Word, Excel, Power Point, Access)  
Project

Course Fees: 14000/-  
REGISTRATION: 6800/-  
Tuition Fees: 600 X 12 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 200/-

### SEMISTER 2 :-

Photoshop  
Photo Mix  
HTML  
DHTML  
Financial Accounting through Tally- ERP 9 with GST  
Typing Test  
Basic Hardware  
Software Installing (Formatting, Program, Installation)  
Internet

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## DCAAM

DIPLOMA IN COMPUTER APPLICATION & ACCOUNTING MANAGEMENT  
DURATION – 12 MONTHS

Eligibility: 10TH

CODE NO: SGI019

### SEMISTER 1 :-

Computer Fundamentals  
O/S – Windows – DOS, WordPad, Paint  
MS – Office-(Word, Excel, Power Point, Access)  
Project

Course Fees: 14000/-  
REGISTRATION: 6800/-  
Tuition Fees: 600 X 12 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 200/-

### SEMISTER 2 :-

Photoshop  
Photo Mix  
HTML  
DHTML  
Financial Accounting through Tally- ERP 9 with GST  
Typing Test  
Basic Hardware  
Software Installing (Formatting, Program, Installation)  
Internet

# COURSE

## DGDP

DIPLOMA IN GRAPHICS & DESKTOP PUBLISHING  
DURATION – 12 MONTHS

**Eligibility: 10TH**

**CODE NO: SGI020**

### SEMISTER 1 :-

Computer Fundamentals  
O/S – Windows – DOS, WordPad, Paint  
MS – Office-(Word, Excel, Power Point, Access)  
Project

Course Fees: 14000/-  
REGISTRATION: 6800/-  
Tuition Fees: 600 X 12 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 200/-

### SEMISTER 2 :-

Photoshop  
Photo Mix  
HTML  
DHTML  
Financial Accounting through Tally- ERP 9 with GST  
Typing Test  
Basic Hardware  
Software Installing (Formatting, Program, Installation)  
Internet

## DSMO

DIPLOMA IN SEWING MACHINE OPERATOR  
Duration : 12 months

**Eligibility: 8<sup>th</sup>**

**CODE NO: SGI021**

### Semester – I

Basic cutting & sewing  
Drafting, Cutting & sewing  
Gents Tailoring

### Semester – II

Drafting, Cutting & sewing  
Hand Embroidery  
Fabric Checker  
Course Fees: 5000/-

Course Fees: 5000/-  
REGISTRATION: 2000/-  
Tuition Fees: 300 X 10 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 250/-

# COURSE

## PGDCA

POST GRADUATE DIPLOMA IN COMPUTER APPLICATION  
DURATION – 12 MONTHS

**Eligibility: Graduate**

**CODE NO: SGI022**

### Semester – I

Computer Fundamentals  
O/S – Windows – DOS, WordPad, Paint  
MS – Office- (Word, Excel, Power Point, Access)  
B.V  
HTML  
Project Work

### Semester – II

V.B. Script  
C  
C++  
PHP  
JAVA Script  
Bengali Word  
Financial Accounting through Tally- ERP 9 with GST  
Internet

Course Fees: 20000/-  
REGISTRATION: 12000/-  
Tuition Fees: 800 X 10 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 250/-

## ADITSA

ADVANCE DIPLOMA IN INFORMATION TECNOLOGY & SOFTWARE APPLICATION  
DURATION – 12 MONTHS

**Eligibility: H.S (Reading)**

**CODE NO: SGI023**

### Semester – I

Computer Fundamentals  
O/S – Windows – DOS, WordPad, Paint  
MS – Office- (Word, Excel, Power Point, Access)  
B.V  
HTML  
Project Work  
Typing Test

### Semester – II

Language Programming C  
JAVA Script  
Intro to Photoshop  
Financial Accounting through Tally- ERP 9 with GST  
Bengali Word  
Internet

Course Fees: 12000/-  
REGISTRATION: 7000/-  
Tuition Fees: 500 X 10 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 250/-

# COURSE

## DCAE

DIPLOMA IN COMPUTER ACCOUNTING EXPART  
DURATION – 6 MONTHS

CODE NO: SGI024

**Eligibility: H.S (Reading)**

Semester – Final  
Fundamental  
M.S. Office (Advance Excel)  
F. A & Tally ERP9  
G.S.T

Course Fees: 6000/-  
REGISTRATION: 3000/-  
Tuition Fees: 500 X 6 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 250/-

## ADOAM

ADVANCE DIPLOMA IN OFFICE AUTOMATION & MANAGEMENT  
DURATION – 12 MONTHS

CODE NO: SGI025

**Eligibility: 10TH**

**SEMISTER 1 :-**

Computer Fundamentals  
O/S – Windows – DOS, WordPad, Paint  
MS – Office-(Word, Excel, Power Point, Access)  
Project

**SEMISTER 2 :-**

Photoshop  
Photo Mix  
HTML  
DHTML  
Financial Accounting through Tally- ERP 9 with GST  
Typing Test  
Basic Hardware  
Software Installing (Formatting, Program, Installation)  
Internet

Course Fees: 14000/-  
REGISTRATION: 6800/-  
Tuition Fees: 600 X 12 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 250/-

# COURSE

## DBTHD

DIPLOMA IN BEAUTI THERAPY & HAIR DRESSING

Duration : 6 months

**Eligibility: 8<sup>th</sup>**

**CODE NO: SGI026**

### Semester – I

Threading / Hair Removing  
Identifying skin Deceases/ Disorder  
Nail paint Art & performing Wax  
Bleaching Technology  
Method of facial  
Face message techniques

### Semester – II

Body message & head message  
Making skin & body suitable  
Applying Beauty care Product  
Bridal makeup Performing Mahendi  
Hair cutting Techniques & hair Treatment  
Head Spa & Foot Spa

Course Fees: 6000/-

REGISTRATION: 2000/-

Tuition Fees: 300 X 5 (Per Months)

Note: - Registration & Exam. Fees Will Be Charged Extra- 250/-

## DMPR

DIPLOMA IN MOBILE PHONE REPAIRING

Duration: 6 months

**Eligibility: 10<sup>th</sup>**

**CODE NO: SGI027**

### Semester – I

Fundamental of Mobile  
Introduction to cards & components  
Mobile Circuits

### Semester – II

Faults Finding & Repairing  
UFS 7 Others tools  
Software Installation & Troubleshooting

Course Fees: 9000/-

REGISTRATION: 4000/-

Tuition Fees: 500 X 10 (Per Months)

Note: - Registration & Exam. Fees Will Be Charged Extra- 250/-



# COURSE

## CCA

CERTIFICATE IN COMPUTER APPLICATION  
DURATION – 3 MONTHS

Eligibility: 10TH

CODE NO: SGI028

Computer Fundamental

O/S – WINDOWS – DOS, WORD PAD, PAINT

MS OFFICE – MS WORD, MS EXCEL, MS POWER POINT (OVER VIEW)

INTERNET

Course Fees: 1500/-

REGISTRATION: 600/-

Tuition Fees: 300 X 3 (Per Months)

Note: - Registration & Exam. Fees Will Be  
Charged Extra- 150/-

## CCAD

CERTIFICATE IN AUTOCAD  
DURATION – 3 MONTHS

Eligibility: 10TH

CODE NO: SGI029

Getting to AutoCAD

Setting up a drawing

Attributes

Dimensioning drawing.

2D & 3D- shaping, etc...

Intro to internet

Course Fees: 3500/-

REGISTRATION: 2000/-

Tuition Fees: 500 X 3 (Per Months)

Note: - Registration & Exam. Fees Will Be  
Charged Extra- 150/-

# COURSE

## CIA

CERTIFICATE IN ACCOUNTING

DURATION – 3 MONTHS

Eligibility: 10TH

CODE NO: SGI030

Computer Fundamental  
EXCEL- project  
Tally ERP- 9  
Internet

Course Fees: 2500/-  
REGISTRATION: 1000/-  
Tuition Fees: 500 X 3 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 150/-

## ADHEN

ADVANCED DIPLOMA IN HARDWARE ENGINEERING & NETWORKS

DURATION – 12 MONTHS

Eligibility: H.S

CODE NO: SGI031

### FIRST SEMESTER

Fundamental of Computer  
Elements of Computer processing system  
Computer Hardware maintenance  
Computer peripherals & devices  
Operating system & Installing & Etc....  
Assembling of Computers  
Bios sheeting

### SECOND SEMESTER

Sound card & speakers  
Trouble Shooting  
Concept of Router  
Computer Communication Networking  
Installing the printer Driver  
Current market price of the varies parts of computer  
Real & profitable process for selling & buying Computer  
Etc...  
Internet.

Course Fees: 10000/-  
REGISTRATION: 6000/-  
Tuition Fees: 500 X 12 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 250/-

# COURSE

## ADGDP

ADVANCED DIPLOMA IN GRAPHICS & DESKTOP PUBLISHING  
DURATION – 12 MONTHS

Eligibility: H.S

CODE NO: SGI032

Operating System (Windows, Paint, WordPad)  
MS Office (MS-Word, PowerPoint)  
Bengali Word  
Photo Mix  
Corel Draw  
Photoshop  
Photo Editing  
PageMaker  
Studio Photo Print  
Internet.

Course Fees: 6000/-  
REGISTRATION: 3000/-  
Tuition Fees: 300 X 10 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 250/-

## School/College Tuition

Computer Application Class- XI & XII (CODE : SGI033)

Computer Science Class- XI & XII (CODE : SGI034)

B-COM Honors – I.T (CODE : SGI035)

BCA – I.T (CODE : SGI036)

## HAND EMBROIDERY

Duration : 2 months

Eligibility: 8<sup>th</sup>

CODE NO: SGI037

### Semester – I

Basic cutting & sewing  
Drafting, Cutting & sewing  
Gents Tailoring

### Semester – II

Drafting, Cutting & sewing  
Hand Embroidery  
Fabric Checker

Course Fees: 2000/-  
REGISTRATION: 1000/-  
Tuition Fees: 500 X 2 (Per Months)  
Note: - Registration & Exam. Fees Will Be  
Charged Extra- 150/-

# COURSE

## SHORT TERM COURSES

HTML	CODE NO: SGI038
ADVANCED EXCEL	CODE NO: SGI039
PHOTOSHOP	CODE NO: SGI040
ADVANCED OFFICE WORD	CODE NO: SGI041
C++	CODE NO: SGI042
JAVA	CODE NO: SGI043
VISUAL BASIC	CODE NO: SGI044
AUTO CAD	CODE NO: SGI045
TALLY	CODE NO: SGI046
HARDWARE	CODE NO: SGI047

## CBCA

CERTIFICATE IN BASIC COMPUTER APPLICATION  
DURATION – 6 MONTHS

**Eligibility: 10TH**

**CODE NO: SGI048**

Computer Fundamental  
O/S – WINDOWS – DOS, WORD PAD, PAINT  
MS OFFICE – MS WORD, MS EXCEL, MS POWER POINT  
INTERNET

Course Fees: 3000/-  
REGISTRATION: 1200/-  
Tuition Fees: 300 X 6 (Per Months)  
Note: - Registration & Exam. Fees Will Be Charged Extra- 150/-

## ADOAP

ADVANCED DIPLOMA IN OFFICE ACCOUNTS & PUBLISHING  
DURATION – 12 MONTHS

**Eligibility: 10TH**

**CODE NO: SGI049**

### First Semester

- ☑ Computer Fundamental & Operating System
- ☑ Microsoft Office
- ☑ Html, Internet & E-Mailing

### Second Semester

- ☑ Pagemaker, Photoshop & Corel Draw
- ☑ Data Entry
- ☑ Tally With Gst

Course Fees: 15600/-  
REGISTRATION: 3600/-  
Tuition Fees: 1000 X 12 (Per Months)  
Note: - Registration & Exam. Fees Will Be Charged Extra- 150/-

## SCHOOL COURSE (WB, CBSE, ICSE)

**CODE NO: SGI050**

Computer Fundamental  
O/S – LINUX, WINDOWS – DOS, WORD PAD, PAINT, TUX PAINT, TUX MATH, TUX TYPING ETC...  
MS OFFICE – MS WORD, MS EXCEL, MS POWER POINT  
PS, LOGO, BENGALI TYPING, ENGLISH TYPING TEST ETC...  
INTERNET

ADMISSION FEES : 500/-  
TUITION FEES : 250/- (PER MONTHS)

# COURSE

## SPOKEN ENGLISH IN ADVANCED

DURATION – 12 MONTHS

Eligibility: 10TH

CODE NO: SGI051

### LESSION

Role Play  
News Reporting  
Clause & Phrase  
Audio Visual Class  
Transformation of Sentences  
Degree Change  
Essential writing practice  
Special Rule of Translation  
Subject Verb Agreement  
Interview Questions  
Normal vs. Modern English  
Group Discussion

Course Fees: 5000/-  
REGISTRATION: 1000/-  
Tuition Fees: 400 X 10 (Per Months)  
Note: - Registration & Exam. Fees Will Be Charged Extra- 250/-

## SPOKEN ENGLISH FOR BEGINNERS

DURATION – 6 MONTHS

Eligibility: 10TH

CODE NO: SGI052

### LESSION

Introduction of English  
Parts Of Speech  
Tense  
Fundamental Grammar & Composition  
Self-Introduction & Daily Routine  
Normal Conversation  
Vocabulary Enrichment  
Time Reading  
Voice Change  
Group Discussion  
Accent & Pronunciation  
Story Telling

Course Fees: 2600/-  
REGISTRATION: 1100/-  
Tuition Fees: 300 X 5 (Per Months)  
Note: - Registration & Exam. Fees Will Be Charged Extra- 200/-

## SPOKEN ENGLISH FOR INTERMEDIATE LEVEL

DURATION – 9 MONTHS

Eligibility: 10TH

CODE NO: SGI053

### LESSION

Body Language improvement  
Narration Change  
Personality Development  
Reading Practice  
Picture Reading  
Short & Small Speeches  
Extempore  
Debate  
Talk over Phone  
Proverb & Idioms  
Group Discussion  
Description of anything

Course Fees: 3800/-  
REGISTRATION: 1000/-  
Tuition Fees: 400 X 7 (Per Months)  
Note: - Registration & Exam. Fees Will Be Charged Extra- 200/-